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CALIFORNIA STATE UNIVERSITY, SAN BERNARDINO

THE FRIDAY BULLETIN

CALIFORNIA STATE UNIVERSITY
SAN BERNARDINO LIBRARY
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OCTOBER 25, 1996

CHANCELLOR MUNITZ DISCUSSES PRESIDENTIAL SEARCH

by Cynthia Pringle
director, public affairs

Noting that it was his sixth year as chancellor and the CSU system was now in its 12th presidential search, Barry Munitz said Oct. 9, "Unfortunately we're getting better at this," referring to the experience he and his advisors have gained in conducting searches.

The chancellor visited with members of the executive committee of the Faculty Senate, the university leadership group, student leaders and the University Advisory Board.

On campus to attend the opening of the Visual Arts Center and museum, Munitz received from faculty a list of ideal traits they were looking for in a president and he encouraged others to give him that kind of

feedback as soon as possible.

"This is a strong campus and you have every reason to believe that you will find a terrific leader," he emphasized, cautioning that there are "more good jobs out there than candidates you'd like to see," and adding "a campus like this needs to sell its qualities and complexities."

Typically, presidential searches get 80-140 applications and nominations. Munitz went on to explain, and the committee narrows that to 8-12 candidates who are interviewed in closed session. At this point in the process, Munitz suggests those who pass the first interview might be interviewed by a second committee—perhaps randomly selected—that would recommend two-to-four finalists to the Board of Trustees (BOT). In connection with the second round of interviews, candidates would be invited to

the campus to meet other groups.

Previous searches that brought numerous candidates for lengthy interviews on campus, he explained, generally resulted in some contenders withdrawing because of the public exposure.

Munitz wants to have the search committee impaneled by the end of this year, to start meeting seriously in January and end the search by the May BOT meeting or earlier. BOT policy calls for the committee to be comprised of three trustees, named by the board chair. Trustee Ralph Pesqueira from San Diego already has been named and will chair the search, Munitz reported, adding that Pesqueira was on the chancellor's search committee and "knows the issues and has community experience in the Inland Empire."

In addition to the trustee appointees, Chancellor Munitz and the BOT chair round-

out the the search committee's only five voting members. Campus representatives will include three faculty, a student and a staff member all selected by their respective groups. The chancellor has selected Bob Detweiler, president of CSU Dominguez Hills, as a presidential representative, and June Cooper, vice chancellor for human resources and operations, as his representative from CSU headquarters. An alumnus, selected by the CSUSB Alumni Board, and a community member, chosen by the University Advisory Board, are the remaining members of the committee.

Munitz encouraged members of the campus to direct questions to his office or through Vice President Judith Rymer (University Relations), whose office will be coordinating the work of the search committee.

DRILL CONNECTS LOCAL, CAMPUS OFFICES



DRILLING FOR DISASTER- Performing designated functions to help the campus recover from a disaster, several employees took instructions from Dennis Kraus (standing), chief (Campus Police), in the new Emergency Operations Center located in the trailers behind the Pfau Library. The drill is one of several training sessions the EOC will have during this year.

Donning their bright orange vests, which indicate the functions they perform in managing the recovery from a disaster, about 30 employees practiced their Emergency Operations Center (EOC) roles during a countywide disaster drill Oct. 3.

The simulation gave Cal State's public safety, physical plant and staff from several offices experience in responding

to damage and hazards caused by a major earthquake. The EOC, formerly housed in the Health Center, has been relocated to the trailer behind the library where parking services currently is located.

"We would like to set it up so that the facility is self-sufficient for at least three days," says Dennis Kraus, director (Public Safety). The new location has much more space and 32 new telephones,

he says, greatly improving the EOC's ability to handle a disaster. The center still needs laptop computers, a generator for the building, kitchen facilities and food.

Faculty and staff disaster preparedness training will go on from November through May, and EOC committee members will hold monthly training sessions. In April, an earthquake drill during daylight and at night will take place.

PUBLIC ADMINISTRATION REACCREDITED TO 2003

Strong ties to public agencies in the Inland Empire was one reason for the recent reaccreditation of the Public Administration Department at Cal State.

Good to the year 2003, the reaccreditation places the CSUSB program "among the elite graduation public administration programs in America," says Clifford Young, the department chair. Around one-half of some 300 programs are accredited by

the Washington, D.C.-based National Association of Schools of Public Affairs and Administration (NASPAA).

The public administration program, which offers a master's degree and an undergraduate concentration in public administration, serves about 150 graduate students who, primarily, work as mid- to senior-level managers for city, county, state and special district governments.

"M.P.A. programs are sometimes

criticized for lack of relevance or not being in touch with the real world," said the three evaluators in their report for the NASPAA. "We observed a program in which the faculty worked together as a cohesive, cooperative team."

Two suggestions the site-visit team did make were to consider making an ethics course a separate elective, and looking at the advantages of longer student internships.

JULY, AUGUST CRIME STATS

	JULY	AUGUST
Murder	0	0
Sex Offense Force	0	0
Sex Non-Force	0	0
Robbery	0	0
Assault Agg.	1	0
Assault Simple	0	0
Burglary	0	3
Theft	17	10
Theft from M.V.	0	0
Stolen Vehicles	1	0
Arson	0	0
Sex Crime	0	0
Misd.	0	0
Vandalism	4	2
Narcotics Fel.	0	0
Narcotics Misd.	0	0
Disturbance	1	0
Obscene Calls	0	0
Bomb Threats	0	0
Threats	0	0
Hate Crimes	0	0
Weapons	0	0
Decal Theft	1	1
TOTALS	22	17

YTD Totals 250

Arrests Felony	1	2
Misdemeanor	1	5
Traffic Injury	0	0

Non-Injury	0	0
State of Calif.	\$1,500	\$1,510

Personal	\$2,394	\$3,028
Total \$ Loss	\$3,894	\$4,538

YTD STATE	\$23,144
YTD Personal	\$87,644

FALL FIGURES UP FOR SECOND STRAIGHT YEAR

Final enrollment for fall quarter at Cal State stands at 12,175 students, reports Cheryl Smith, associate vice president (Enrollment Services). That compares with 11,957 in the fall of 1995.

Of that population, 3,369 are new

continued on back

A NOTE FROM HUMAN RESOURCES



ASSISTIVE DEVICE AND TECHNOLOGY PROGRAM

Limited funds are available through the Assistive Device and Technology Program to defray the cost of providing reasonable accommodations for adaptive equipment and assistance to faculty and staff with physical or mental limitations. Pick up a proposal form and return it to the Human Resources Department by Nov. 15. Call Twillea Carthen at Ext. 5138 with any questions.

STAFF TRAINING CLASSES

Recruitment. Held Oct. 29, 9-11 a.m., Sycamore Room. Workshop will focus upon recruitment process policies and procedures, position requisitions, timeliness and announcement development. Workshop #104.

Travel Procedures. Held Nov. 12, 9-11 a.m., Sycamore Room. Workshop will cover vital information on internal guidelines governing reimbursement for travel expenses, moving allowances, and contracted airfares. Receive pertinent information on the newly implemented Business Travel Account (BTA) for airfare and rail charges. Workshop #105.

On-Line Trust Fund Accounting. Held Nov. 18, 9-11 a.m., PL-1108. Workshop will focus specifically on trust fund accounts and how they differ from general fund accounts. Departments that have established trust fund accounts are encouraged to send a representative to gain a better understanding of how a trust fund works. Attendees must have a "User I.D." and an "Operator I.D." with corresponding passwords established through Administrative Computing and Telecommunications, and should have personal computers equipped to access the mainframe. For further information, please contact Carmen Murillo-Moyeda at Ext. 3155. Workshop #106.

Fall 1996 Budget Workshop. Held Nov. 19, 9-11 a.m., Sycamore Room. Workshop will cover the budget policy for FY 96/97, revised budget forms, on-line screens for budget and account information, management on-line screens and reimbursed activity accounts (117) with the added ABR draw feature for FY 96/97. Budget Books for FY 96/97 will be available. Workshop #107.

Purchasing Procedures. Held Nov. 20, 9-11 a.m., Sycamore Room. Stay current on the policies and procedures for processing purchasing requisitions including competitive bidding requirements, purchases which require special justification, and an overview of the services available through the Purchasing Office. Includes information on ordering through Stockless Stores. Workshop #108.

CPR Certification. Held Dec. 3, 9-11 a.m., Sycamore Room. You should always be prepared to handle an emergency situation by learning basic first aid and CPR. Successful participants will receive a CPR certificate—valid for two years—issued by the American Heart Association. Dress comfortably. Number of participants is limited. Workshop #109.

Foundation Accounting. Held Dec. 5, 9-11 a.m., Sycamore Room. Workshop will focus on Foundation Accounting procedures. Receive information on donations, purchase orders, definition of accounts and reading Foundation financial statements. Workshop #110.

Registration Information:

Workshops are filled on a first-come basis. Employees interested in attending a workshop must complete an enrollment application. All applications must have supervisory approval and must be returned to the Human Resources Department, SH-110. Contact Human Resources at Ext. 5138 for enrollment information.

A confirmation, either written or by telephone, will be sent to you approximately one week before the workshop. If you are unable to attend, call Human Resources so others may have the opportunity to attend in your place.

THE BULLETIN BOARD



AND THEN THERE WAS SOCIOLOGY...

No, it was not an administrative cut that accounted for the absence of the Sociology Department from the list of deans and chairs in the Oct. 11 issue of The Friday Bulletin. More a slip of the finger to the delete key. Apologies. David Decker is the chair.

SAVE LIFE

The Blood Bank will be taking blood donations on Tuesday, Nov. 12 in the Student Union Events Center. If you'd like to help replenish the blood supply, make an appointment at Ext. 5241 for the 10:30 a.m.-3:30 p.m. drive. Appointments get priority at registration.

WANT A ZIP?

With the U.S. Post Office trying to reduce costs, the National Five-Digit Zip Code and Post Office Directory won't be published in 1997. So, when the 1996 directories expire, you'll have a couple of ways to get a zip. One, you can hook up with the World Wide Web USPS Home Page, which has an address look-up feature at <http://www.usps.gov>. Two, the Rapid/ Information Bulletin Board System (RIBBS) has an address look-up feature at 1-800-262-9541. Call the local postal business center or call the National Customer Support Center at 1-800-331-5746 if you need help.

OPEN HOUSE FOR S.A.I.L.

Come to the S.A.I.L. (Student Assistance in Learning) program's fifth annual open house on Oct. 31 from 11 a.m.-2 p.m. in UH-386 and UH 362. Enjoy Halloween tricks and treats, refreshments and speed reading/multimedia demos at 11 a.m. and 1 p.m.

C A L E N D A R

FRIDAY, OCT. 25

Men's Soccer. U.N.L.V., 2:30 p.m.

SATURDAY, OCT. 26

Women's Soccer. Cal Poly, Pomona, 1 p.m.

Men's Soccer. Cal Poly, Pomona, 3 p.m.

Women's Volleyball. Cal State, Dominguez Hills, 7:30 p.m.

MONDAY, OCT. 28

Talk. Jia-Rong (Jerome) Wen, National Kaohsiung University in Taiwan, on western, computer-assisted learning technology for Chinese students. 4 p.m., University Hall in Room 106. Free. Ext. 5627 or 5193.

FALL...

(continued from front)

students and 980 are freshmen, making it the largest freshman class in the history of the campus, Smith says.

Noting that the data is being reported following the last day to drop classes, Smith states that reports are still being reconciled and will reflect a few minor changes, but the enrollment reported essentially is an official tally.

"The new student enrollment exceeded our target of 3,175," Smith comments. Within the freshman class there are 119 African-Americans, compared to 93 last fall, and 311 Hispanics, compared to 286 in the fall of 1995. One hundred twenty-five new students are international; nine of those are freshmen, she adds.

The university is reporting 9,489 FTE, which is 108 FTE above the campus's target for the fall, Smith says. The "headcount" also exceeds the university's projections by 154 students.

The upturn in fall 1996 enrollment marks the second year that student population has increased since enrollment at the university began to drop in 1992. The university's all-time student population was 12,561 in fall 1991.

Talk. Assessing movement and skill development in children with and without disabilities by Dale Ulrich, director of Motor Development Clinic for Young Children with Disabilities at Indiana University. 7 p.m., Health and Physical Education Complex, Room 124. Free. Ext. 5349.

WED., OCT. 30

Women's Volleyball. Cal State, Dominguez Hills, 7:30 p.m.

WED., NOV. 6

Music. Lauralyn Kolb, soprano. 8:15 p.m., Recital Hall. General admission \$6, students and senior citizens \$4. Ext. 5859.

THROUGH DEC. 16

Art Shows. Opening exhibits for new Robert V. Fullerton Museum. "Selma Moskowitz: Recent Paintings." Studies in perceptions of color and spatial relationships. Also, "Minoru Ohira: Recent Sculptures." Museum hours: Monday-Friday, 10 a.m.-4 p.m.; Saturday and Sunday, noon-4 p.m. Ext. 7373.

(All sports listings home games.)

THE FRIDAY BULLETIN

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IN CASE OF EMERGENCY, FOLLOW THE ARROWS

Shown here are the three emergency evacuation assembly points CSUSB employees should go to in the event of an earthquake or a similar disaster. An "immediate danger evacuation" will be

ordered if a broad-based or fast-moving disaster, like a wildfire or dangerous chemical spill, poses a threat, in which case employees will be instructed to go to their vehicles and leave the campus.